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**Authorization for Disclosure of Protected Health Information**

**Guthery Family Practice Clinic LLC**

To the following person or class of persons: To any and all physician's health care providers, health care facilities, or healthcare entities that provide or have provided health care services to the patient named below.

**Patient name** \_\_\_\_\_ **Date of birth:** \_\_\_\_\_

Note: "You" refers to the person(s) to whom this authorization is directed. "I", "me" refers to patient

**Authorization**

You are hereby authorized to disclose my protected health information, whether oral, written or electronic healthcare information pertaining to my complete medical record, including but not limited to HIV and AIDS confidential information. You are hereby authorized to disclose my protected health information specifically pertaining to my mental health, including but not limited to psychiatric and psychological information, drug and alcohol abuse treatment information. You are hereby authorized to disclose my protected health information to any physician health care provider or healthcare facility that has provided health care services to me. Additionally, you are hereby authorized to disclose such protected health information to any attorney at law representing such physician, healthcare provider or healthcare facility. Discussion related to my care. You are hereby authorized to discuss my care and treatment with any attorney or representative of an insurance provider if I assert a claim against another physician, health care provider, health care facility or health care entity. This authorization expires in three (3) years after the date of execution shown below. I hereby authorize and direct payment to Guthery Family Practice Clinic LLC for medical benefits under the terms of my insurance. I hereby authorize the release of medical records to the indicated insurance companies) for the purpose of proof of treatment, verification of coverage and pre-certification.

**Patient's Rights**

I understand I do not have to sign this authorization to receive healthcare benefits (treatment, payment or enrollment) from the person (s) to whom this authorization is directed. I may revoke this authorization in writing at any time. If I do so, it would not affect any actions already taken by someone in reliance on this authorization. I may not be able to revoke this authorization if its purpose was to obtain insurance coverage. If I wish to revoke this authorization, I shall do so by sending a letter to the person (s) to whom this authorization is directed. Once the health care provider discloses information, any person or organization that receives it may re-disclose it. Patient privacy laws may no longer protect that information. I must sign an authorization form to take part in a research study, or to receive healthcare when the purpose is to create health information for a third party.

\_\_\_\_\_  
**Patient or legally authorized individual signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Printed Name (if signed on behalf of patient)**

\_\_\_\_\_  
**Relationship (parent, guardian, etc.)**



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## Patient Information

Name: \_\_\_\_\_ DOB: \_\_\_\_\_

E\_mail: \_\_\_\_\_ Pharmacy: \_\_\_\_\_

Medical Conditions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Allergies: \_\_\_\_\_

\_\_\_\_\_

Medications: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Vitals Signs (FOR STAFF USE ONLY)

BP: \_\_\_\_\_ S02: \_\_\_\_\_

Heart Rate: \_\_\_\_\_ Weight: \_\_\_\_\_

RR: \_\_\_\_\_ Height: \_\_\_\_\_

Temperature: \_\_\_\_\_

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**GEORGIA HIPAA COMPLIANT AUTHORIZATION FOR THE RELEASE  
OF PATIENT INFORMATION PURSUANT TO 45 CFR 164.508**

TO:

\_\_\_\_\_  
Name of Healthcare Provider/Physician/Facility/Medicare Contractor

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State and Zip Code

RE: Patient Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

I authorize and request the disclosure of all protected information for the purpose of review and evaluation in connection with a legal claim. I expressly request that the designated record custodian of all covered entities under HIPAA identified above disclose full and complete protected medical information including the following:

- All medical records, meaning every page in my record, including but not limited to: office notes, face sheets, history and physical, consultation notes, inpatient, outpatient and emergency room treatment, all clinical charts, r ports, order sheets, progress notes, nurse's notes, social worker records, clinic records, treatment plans, admission records, discharge summaries, requests for and reports of consultations, documents, correspondence, test results, statements, questionnaires/histories, correspondence, photographs, videotapes, telephone messages, and records received by other medical providers.
- All physical, occupational and rehab requests, consultations and progress notes.
- All disability, Medicaid or Medicare records including claim forms and record of denial of benefits.
- All employment, personnel or wage records.
- All autopsy, laboratory, histology, cytology, pathology, immunohistochemistry records and specimens; radiology records and films including CT scan, MRI, MRA, EMG, bone scan, myelogram; nerve conduction study, echocardiogram and cardiac catheterization results, videos/CDs/films/reels and reports.
- All pharmacy/prescription records including NDC numbers and drug information handouts/monographs.
- All billing records including all statements, insurance claim forms, itemized bills, and records of billing to third party payers and payment or denial of benefits for the period \_\_\_\_\_ to \_\_\_\_\_.

I understand the information to be released or disclosed may include information relating to sexually transmitted diseases, acquired immunodeficiency syndrome (AIDS), or human

immunodeficiency virus (HIV), and alcohol and drug abuse. I authorize the release or disclosure of this type of information.

This protected health information is disclosed for the following purposes: \_\_\_\_\_

\_\_\_\_\_

This authorization is given in compliance with the federal consent requirements for release of alcohol or substance abuse records of 42 CFR 2.31, the restrictions of which have been specifically considered and expressly waived.

You are authorized to release the above records to the following representatives of defendants in the above-entitled matter who have agreed to pay reasonable charges made by you to supply copies of such records:

\_\_\_\_\_

Name of Representative

\_\_\_\_\_

Representative Capacity (e.g. attorney, records requestor, agent, etc.)

\_\_\_\_\_

Street Address

\_\_\_\_\_

City, State and Zip Code

I understand the following: See CFR §164.508(c)(2)(i-iii)

- a. I have a right to revoke this authorization in writing at any time, except to the extent information has been released in reliance upon this authorization.
- b. The information released in response to this authorization may be re-disclosed to other parties.
- c. My treatment or payment for my treatment cannot be conditioned on the signing of this authorization.

Any facsimile, copy or photocopy of the authorization shall authorize you to release the records requested herein. This authorization shall be in force and effect until two years from date of execution at which time this authorization expires.

\_\_\_\_\_

Signature of Patient or Legally Authorized Representative  
(See 45CFR § 164.508(c)(1)(vi))

\_\_\_\_\_

Date

\_\_\_\_\_

Name and Relationship of Legally Authorized Representative to Patient  
(See 45CFR §164.508(c)(1)(iv))

\_\_\_\_\_

Witness Signature

\_\_\_\_\_

Date



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## Medical Record Request Form

Name of Medical Practice : \_\_\_\_\_

Fax Number: \_\_\_\_\_

Patient Name: \_\_\_\_\_

Patient DOB: \_\_\_\_\_

Date Requested: \_\_\_\_\_

Requested by: \_\_\_\_\_

\_\_\_\_\_  
Patient Signature